

	CTA	CTA Ref : MAN-PO/110909
	Rules of procedure for the Scientific and Technical Advisory Committee (STAC)	Version : 2.1 Date: 18.07.2012 Page : 1/2

Approved by Council on March 26, 2015

Rules of Procedure for the Scientific and Technical Advisory Committee (STAC)

PREAMBLE

The Cherenkov Telescope Array Resource Board (“CTA-RB”) is comprised of representatives of National Ministries or Funding Agencies and oversees the work in the Pre-Construction Phase of the CTA project (“CTA-PCP”). The members of the CTA-RB have signed a Declaration of Intent (DoI) expressing their common interests in participating in construction and operation of CTA.

1. PURPOSE

1.1 The STAC is established as an advisory committee for the CTA-RB. It will monitor and evaluate the scientific goals and the overall layout of CTA, including its technical design. It will assess the costs for the construction and operation of the facility.

1.2 The STAC shall in particular

- Provide strategic advice to the RB.
- Review the progress of the project, and advise on the over-all decision making process of the CTA consortium, and on the cost and schedule, technical as well as the project planning.

2. MEMBERS

The STAC is composed of eight to ten members, who are distinguished scientists or engineers, including experts in high energy astrophysics. Members of the STAC will have experience in science operations, policy, governance and technical aspects of astrophysical observatories.

3. CHAIR

The STAC members and its chairperson will be appointed by the chair of the CTA-RB, on the basis of proposals by the RB and the CTA Consortium.

4. MEETINGS

4.1 The STAC usually meets in person at least once per calendar year with the CTA management.

4.2 The STAC may be asked for advice in between annual in-person meetings at the request of the chair of the RB or the spokesperson of the CTA Consortium, in which case such extraordinary meetings need not be organised in-person (e.g. using e-mail exchange, video-conferences...).

4.3 The STAC shall operate according to the following guidelines:

	CTA	CTA Ref : MAN-PO/110909
	Rules of procedure for the Scientific and Technical Advisory Committee (STAC)	Version : 2.1 Date: 18.07.2012 Page : 2/2

- A status report about the CTA project with up-to-date information about administrative, technical, and scientific achievements is provided by the CTA spokesperson to STAC members, with a minimum number of twenty (20) days preceding the meeting. This includes reports from all technical reviews of work packages which occurred during the previous year.
- The STAC provides a report with strategic recommendations and specific suggestions to the RB chair and the CTA spokesperson within one (1) month after conclusion of the meeting. The spokesperson responds to the recommendations with a plan of actions and observations, and provides the full documentation to the RB and the CTA consortium (CTA Consortium Board members) within an additional two (2) weeks after the receipt of the report by the STAC. The STAC may suggest outside reviews on specific issues identified in the review process. For specific issues the STAC can set up after consultation with the CTA-RB sub-committees.